

YOUR STEP - BY - STEP GUIDE TO THE CHELSEA RESERVATION SYSTEM!

RESERVATIONS ON THE WEB!

WORTH.CHELSEARESERVATIONS.COM

Download the App Visit the App Store and search "Worthington Country Club"

DEFAULT PASSWORD - Tennis123

CHECK OUT OUR YOUTUBE CHANNEL!



SEARCH WORTHINGTON COUNTRY CLUB AND FIND OUR TIPS FOR TENNIS VIDEOS!

HOW TO LOGIN TO CHELSEA?

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WORTHINGTONCC.NET

Click on "Activities" and click on "Tennis" in the Drop-down menu. Scroll down to Tennis Reservations and click on Chelsea Reservations.

Login using your six-digit Chelsea member number (*remember to add "10" (Males) or "20" (Females) before your member number!)

<u> Default Password</u> – <mark>Tennis</mark> 123



HOW TO ADD A REQUEST?

 Click on "Request" and scroll down to "Add a Request" (4 to 7 days in adv.)



2. Enter the date, preferred time, and number of court times on the first page



3. Add player information in the next tab next to the court time information.

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- 4. If you are unsure of a player's member #, click on the magnifying glass and enter at least two letters of the members last name and click search.
- 5. You Must Enter 4 people for a request.
- Click Submit and you will then receive a confirmation #.
 - *Write this down as you will need it to edit your request!
- The confirmation # is NOT a confirmation that you received the time you requested; The confirmation # confirms that your request was submitted.

HOW TO ADD A BOOKING?

8. Click on "Booking" and scroll down to "Add a Booking" (3 days in adv.)



- Enter the date, preferred time, and number of court times on the first page.
- 10. Add player information in the nexsection below the court time information
- The system requires only 2 people to ada a booking.
- 12. Click Display times to show available courts.



13. To make a selection, click on the timfield and click Submit ONE TIME.

WHEN DO I NEED TO USE EVENT REQUEST?



 Club Events - Opens 1 week prior to the Event date.



HOW TO REVIEW A COURT SHEET?

You can also review your schedule by clicking on "Review", scrolling down to "Review my information" and clicking "Review my Schedule".

To view live Court Sheets for day of through 3 days in advance, select Review a Court Sheet under the "Review" tab.

PLEASE KINDLY REMEMBER:

- You receive ONE point when you play in any request or booking. No points are received for an Event Requests.
- Requests are NOT first come, first served. You get priority based on your UNIT PLAYING AVERAGE (less points = higher priority) NOT how early you submitted your request. This recognizes each player's points in the requested group, adds them together, and divides by the number of players to get the average. Please be aware of who you are requesting court times with based off their point totals.
- Points are accumulated over a rolling, two-week basis (i.e. a day by day 14 week cycle). The number of points you acquire in the 14 days prior to your requested date will determine your priority level.

COURT TIME AVAILABILITY

Courts are open from 8:00 AM- 9:00 PM

Very Important NO POINT Opportunities

 All social organized events are no point opportunities. For example, pivot league, drop-in, etc.